



CITY OF MOUNTAIN VIEW

FINANCE DEPARTMENT, PURCHASING SECTION
500 Castro Street, Second Floor
Mountain View, CA 94041

Response No. R100591

REQUEST FOR PROPOSALS ADDENDUM NO. 1

Revised Response Closing
Date: August 18, 2009
@ 4:00 p.m., Pacific
Standard Time

Subject: Provide the City of Mountain View with responses for the acquisition and implementation of a Remittance Process System in accordance with the attached specifications.

Company: _____

Name: _____
[PRINT OR TYPE]

Federal Tax I.D. No. _____

Street Address: _____

Signature* _____

City: _____

Title: _____

State: _____ Zip Code: _____

Date: _____

Tel. No. _____ Fax No. _____

* **Authorized Signature:** The signer declares under penalty of perjury that she/he is authorized to sign this document and bind the company or organization to the terms of this agreement.

E-Mail: _____

ONLY RESPONSES WITH AN ORIGINAL SIGNATURE
WILL BE ACCEPTED.

This cover page must be completed and submitted as part of your response.

FOR QUESTIONS REGARDING THIS REQUEST FOR PROPOSALS, CONTACT:

TINA YOKE, Purchasing and Support Services Manager
TELEPHONE: (650) 903-6296 FAX: (650) 968-5472
tina.yoke@mountainview.gov

ADDENDUM NO. 1

Please be advised the proposal closing date has been revised to Tuesday, 8/18/09 at 4p.m., Pacific Standard Time.

SUBMITTED QUESTIONS AND CITY RESPONSES

In accordance with Section II, Paragraph E of the RFP, "To the extent that a question causes a change to any part of this bid, an addendum shall be issued addressing such. All questions will be answered in writing. Both questions and answers will be distributed, without identification of the inquirer(s), to all proposers who are on record with the evaluation committee as having received this RFP via an addendum. No oral communications can be relied upon for this response."

Questions from proposer will be designated as "Q"

City Response to submitted question will be designated as "CR"

Q1: Will the City sign a non disclosure agreement for the financial statement? If the statement is not audited, will that preclude a vendor from consideration?

CR1: The City is a public agency and subject to public records request outlined by California Law. The City does not release company financial information to other proposers that would seek information of such by submitting a public records request. The City does not disclose financial information that is not available in the public domain or disclose proprietary trade secrets, unless legal action results in a directive for the City to do so. It is the responsibility of the proposer to label information as proprietary and to be aware of the California Public Records Act as it relates to submitted information to a public agency.

If a firm is a privately held company, the City will require financial statements, to include the profit and loss for a two year period.

Q2: Does the City plan on purchasing the remittance processing controller PC from the selected vendor, or will it source it elsewhere based upon the vendor's specifications?

CR2: Please propose your recommendations for the City's consideration. The City will make decision after evaluating proposal recommendations.

Q3: Re: IV.C3. Must the remittance system utilize MS SQL as its database?

CR3: Yes

Q4: Re: IV. C4. Does the City wish to export the remittance system's image archive to LaserFiche? Should that export be included in the pricing?

CR4: It is our goal to go paperless but may not get implemented right away. Please designate the export pricing separately.

Q5: Re: IV. FS34. Please explain the purpose of the listing of each of these components. Does the City plan on purchasing these as part of this procurement?

CR5: Based on the submitted proposal, the City will purchase all necessary equipment.

END OF ADDENDUM NO. 1

Tina N. Yoke

Signature of Officer signifying receipt and understanding of this addendum.

Name of Company: _____

Name: _____

TITLE: _____

Signature* _____

DATE: _____